



TOWN OF KNIGHTDALE
PLANNING AND ENGINEERING COMMITTEE
Meeting Minutes

950 Steeple Square Court, Knightdale, North Carolina 27545

August 8, 2011

The Knightdale Planning and Engineering Committee met in the conference room in the Town of Knightdale Town Hall at 6:00 on August 8, 2011.

ITEM I. CALL TO ORDER

...Councilor Gleason called the meeting to order at 6:09pm, Monday August 8, 2011.

ATTENDING: Councilor Gleason, Councilor Poirier, Mark Swan,
Jennifer Currin, Fred Boone, Chris Hills,
Brad Johnson

ITEM II. APPROVAL OF MINUTES

...Mr. Hills moved to approve the minutes. Mr. Boone seconded. The motion carried unanimously.

ITEM III. OLD BUSINESS

1. First Avenue, Phase 1

Mr. Boone explained that a settlement had been reached for the last remaining utility easement, which ends the easement acquisition part of the process. NC DOT concurs with the findings of staff.

2. Roundabout at Widewaters

Mr. Boone explained that the project is completed and waiting to be filled with dirt. Currently there is a hole, when it is filled, movement is anticipated to improve. Some concern has been expressed by the bus that goes through the roundabout, but these should be allayed once project is complete.

3. BB&T right turn lane and crosswalk

Mr. Boone explained that it was a singular intersection improvement. While a construction easement has been identified on the BB&T site, this will be received tomorrow (8/9/11.) He noted that construction authorization is expected in early October and construction beginning in early spring.

4. Storm water utility

Mr. Boone distributed his staff report that identified other storm water requirements throughout the Wake County and explained his thoughts to

upgrade the Town's maintenance surety requirements with the ultimate objective being to create a definite process for maintenance of these entities. He proposed a one-time payment of 15% of the construction cost of the BMP as the required surety.

Mr. Hills was interested in the timeline for implementation of this process. Mr. Boone noted that there would be an implementation schedule to include all BMP owners.

The Committee was interested in the origin of the 15% number. Mr. Boone noted that it would be on the lower end of municipalities in the County, but it would provide enough money to pay for projects in town.

The Committee discussed the various alternatives, but were supportive of the plan presented by Mr. Boone.

...Councilor Gleason moved to recommend continued work on Mr. Boone's framework. Mr. Poirier seconded the motion. The motion carried unanimously.

5. Exposed Dumpster Amortization

Mr. Hills noted that dumpsters were now to be addressed in our entire jurisdiction including the ETJ. Council asked that the objective of screening the dumpsters be met with more reasonable means. Mr. Hills asked the committee if they would like to proceed with the project.

Mr. Swan was interested if Knightdale Elementary School would be subject to these regulations.

Councilor Poirier expressed support for the program.

There was some question of the cost to rectify the concern at a minimum.

Mr. Hills noted he did not anticipate the minimum cost to be much more than \$500.

Councilor Gleason asked if a building permit would be required.

Mr. Hills noted that it was unlikely unless a substantial structure was being constructed.

The Committee expressed support. Mr. Hills noted that a plan would be brought before Council in September.

6. City Limit and KHS Championship Signs

Ms. Currin explained the sign situation in Town and how to apply the KHS championship signs, how the NCDOT signs apply, and staff's suggested application.

Councilor Poirier noted that the whole thing is about \$1200 per sign.

Mr. Hills explained that staff was looking at two new signs immediately to take advantage of the window for the KHS signage and that the current objective was on the committee's opinion of immediate implication.

The Committee discussed several possible locations for new Town Limit signs, but expressed support for moving forward immediately with the East and West Knightdale Boulevard Signs with KHS championship signs.

Mr. Hills noted that staff would bring back additional information for a more comprehensive Town Limit sign program, but would proceed at the August 17, 2011 Town Council Meeting with the two signs on Knightdale Blvd including KHS championship signage.

7. Village Park Drive / No Parking Signage

Mr. Hills asked the committee to support restricting parking on Village Park Drive, which requires council approval. He elaborated that there were also concerns on Big Oak Ct. and just off Laurens Way. The committee agreed that these were concerns. Councilor Gleason suggested that they be done together with no parking on Big Oak and Village Park and no overnight parking on Laurens way.

ITEM IV. NEW BUSINESS

1. Code Enforcement Compliance

Mr. Hills noted that citizens have expressed concern with the time consuming process of code enforcement which is dictated by the process defined in the ordinance. Mr. Hills continued that staff is looking at ways from the Town attorney's perspective to streamline the process.

The committee discussed several ideas of how to speed the process and improve citizen responsiveness.

Mr. Poirier highlighted the idea to post on the property after 15 days. The committee agreed this would be a good step.

Mr. Hills asked the committee to keep thinking of ideas to address the issue.

ITEM V. OTHER BUSINESS

1. Smoke free areas

The committee discussed making the parks in Town smoke free. There was agreement on at least limiting the areas where people could smoke in the parks with particular emphasis on avoiding areas where congregation occurs.

ITEM VI. ADJOURNMENT

... Mr. Gleason adjourned the meeting at 7:04pm. Without objection, the meeting was adjourned.

Attest, Councilor Gleason

Clerk to the Planning and Engineering Committee, Brad Johnson